

**ACADEMY OF MEDICAL PSYCHOLOGY**  
**4545 South 86<sup>th</sup> Street**  
**Lincoln, NE 68526**

**Bylaws**

**Article I**

**Name**

**Section 1. Name** The name of the organization shall be the Academy of Medical Psychology, hereafter referred to as AMP.

**Article II**

**Offices**

**Section 1. Offices** The principal office of the corporation shall be in Lincoln, Nebraska, or any site designated by the Board of Directors. The corporation may also have offices in other locations within or without this state as the AMP Board of Directors may from time to time determine or the business may require.

**Article III**

**Purposes**

**The purpose of AMP shall be to:**

- 1. Facilitate accountability in the provision of essential services in medical psychology in promoting standards of practice for the benefit of the public.**
- 2. Facilitate state, provincial and territorial psychology licensing boards in identifying psychologists that have completed an organized program of training in psychopharmacology, a fellowship in medical psychology and a national examination in psychopharmacology.**
- 3. Facilitate state, provincial and territorial psychology licensing boards in organized Medical psychology training programs for psychologists and related programs in behavioral healthcare, behavioral medicine, and psychopharmacology.**
- 4. Promote quality assurance of education, training, credentialing and practice in medical psychology, behavioral healthcare, behavioral medicine, and psychopharmacology.**
- 5. Consult with and advise the Committee on Accreditation of the American Psychological Association (APA) on education and training standard, as well as, procedures for accreditation in psychopharmacology and medical psychology.**
- 6. Represent medical psychologists and prescribing psychologists to the APA and the broader psychological and health care community, e.g., American Board of**

**Professional Psychology (ABPP), Association of State and Provincial Psychology Boards (ASPPB), Council of Credentialing Organizations in Professional Psychology (CCOPP), National Register of Health Service Providers in Psychology (NR).**

- 7. Facilitate excellence in the provision of essential services in medical psychology in promoting standards of practice for the benefit of the public and examining and issuing the diploma in Medical Psychology to those specialist psychologists who are licensed in their state to provide psychological services and who have met all the additional specialty training, preceptorship, and national examination criterion and standards promulgated by the Board of Directors of AMP.**
- 8. Consult with and advise accrediting bodies and state and federal regulatory agencies deemed appropriate by the Board regarding standards and practices related to the specialty of Medical Psychology.**

## **Article IV**

### **Membership**

**Section 1. There shall be three classes of membership in AMP: Members, Fellows and Students/Trainees.**

**Section 2. Members shall be licensed psychologists who self-identify as interested in medical psychology, have paid the annual dues of AMP and are in good standing otherwise. They shall have full voting privileges in AMP.**

**Section 3. The Board of AMP may honor a member of the Academy as a Fellow of AMP including members: ABMP members, ABMP Emeritus members and Non-ABMP members. Fellows shall be licensed psychologists who are able to demonstrate that they have additional qualifications in medical psychology that are acceptable to the Board of Directors of AMP. They shall have full voting privileges in AMP.**

**Qualifications for Fellows of AMP are: a) ABMP members who are Board Certified Specialists in Medical Psychology by the American Board of Medical Psychology who have completed all the requirements set forth by the Board and who maintain a psychology license in their state of practice and all required credentials and annual dues required by AMP, b) ABMP Emeritus members who have earned the ABMP Diplomat and have retired and no longer practice psychological healthcare and have retired their license to practice psychology, but continue to maintain all other requirements of ABMP, c) Non-ABMP members that have not been awarded the ABMP Diplomat but they have additional qualifications in medical psychology that are acceptable to the Board of Directors of AMP.**

**Section 4. Students/Trainees are those who are in a formal psychology education or training programs but are not yet licensed. Student members shall be enrolled in or have completed an organized course of Psychology and who wish to support prescriptive authority for Psychologists. Upon paying required registration fees they may use the materials provided by AMP. They shall not have voting privileges.**

## Article V

### Officers

**Section 1. Officers of the Corporation shall be President, Recording Secretary, Treasurer and Executive Officer.**

**Section 2. The President shall serve as the presiding officer of the Corporation and Board of Directors, during the term of office. A person presiding as President may be re-elected at each annual election. In case of death or incapacity to the President, the Executive Officer is authorized to perform the duties of President at the discretion of the Board of Directors until a decision is made on whether to call a special election or to fill the vacancy in the next annual elections.**

**Section 3. The Recording Secretary shall serve as the Secretary of the Board of Directors and shall perform such other duties as maybe prescribed in these Bylaws. It shall be the duty of the Recording Secretary to keep the records of all meetings of the Boards of Directors; file and hold subject to call and to direct the publication of such records, reports, and proceedings as are authorized by these Bylaws or the Board of Directors at any duly constituted meeting; and to perform all other secretarial duties for the Board of Directors as are not delegated to the Executive Officer. In the case of death or incapacity of the Treasurer, the Recording Secretary is authorized to perform the duties normally assigned to the Treasurer. A person serving as Recording Secretary may be re-elected at each annual election.**

**Section 4. The Treasurer shall be a director and shall be responsible for financial records and books of account of the corporation and the manner in which such records and books are kept and reported. The person serving as Treasurer shall be elected for a term of one year and may be re-elected at each annual election.**

**Section 5. The term of office for the Executive Officer shall be subject to an annual review by the Board of Directors. The Executive Officer shall be responsible for staff, their hiring, training, performance and termination. The Executive Officer shall perform such duties as may be assigned by the Board of Directors or as prescribed by these bylaws. The Executive Officer shall be authorized to execute and deliver any contact or any other instrument in the name of the board and corporation and on its behalf. The Executive Officer shall not hold any other office in the Corporation. In case of death or incapacity to the Executive Officer, a member of the Board of Directors shall perform the duties of the Executive Officer until the next election is held.**

**Section 6. Bonding The officers of the Corporation shall be bonded by an amount fixed by the Board of Directors.**

## Article VI

### Board of Directors

**Section 1. General Powers** The affairs of the Corporation shall be managed by its Board of Directors. The Board of Directors shall meet at least once a year. A quorum for a meeting of the Board of Directors shall be a majority of the members of the Board. The latest addition of *Keeseey's Modern Parliamentary Procedure* shall govern the conduct of corporate meetings. The Treasurer shall determine dues and other fees to be charged and make recommendations for approval by the Board of Directors at its annual meeting.

**Section 2. Quorum** A quorum of any meeting of the Board of Directors shall be established if fifty percent (50%) or more of the Board is present.

**Section 3. Composition, Tenure and Qualifications** The Board of Directors shall be composed of the President, Secretary, Treasurer, Executive Officer, elected Public Member(s), elected representatives from participating Medical Psychology or RxP training programs and a number of elected Medical Psychology practitioners as deemed necessary to do the work of the corporation.

**Section 4. Election of Board of Directors** Any member with the corporate Medical Psychologist designation and in good standing shall be eligible for election to the Board of Directors. Members of the Board shall be elected as needed to fill vacancies or to do the work of the corporation as deemed necessary by the Board of Directors. Elections will held as deemed necessary by the President. The terms of elected Directors shall be for an indefinite period. Directors may be removed at any time by their resignation, or by 2/3rds vote of the Board of Directors. A Public Member of the Board of Directors shall be a person who is not a Board Certified Medical Psychologist but is interested in psychology and public health issues. A Public Member shall be elected for a period up to three years and may serve two consecutive terms. Vacancies on the Board of Directors shall be filled at the discretion of the Board and as needed to do the work of the corporation, but within a twelve month period from the advent of a vacancy.

**Section 5. Removal** A board member may be removed from office by the vote of two-thirds (2/3rds) of the other board members at a regular meeting of the board or at a special meeting of the board of directors called by the President for that purpose.

**Section 6. Compensation and Expenses** Board members shall serve without compensation. Expenses incurred in connection with the performance of their official duties may be reimbursed to the board members upon approval of the board.

## **Article VII**

### **Committees**

**Section 1.** There shall be Standing Committees and ad hoc Committees of the Board of Directors when deemed necessary to do the work of the corporation.

**Section 2. Standing Committees** The Standing Committees of the Board of Directors are used to conduct the ongoing business affairs of the corporation. The Board of Directors

may designate as many Standing Committees as necessary to conduct the affairs of the corporation. The President with the advice and consent Board of Directors shall appoint all Standing Committee Chairs. Chairs of Standing Committees with the advice of the President and consent of the Board of Directors shall appoint the other members of Standing Committees.

**Section 3. Executive Committee** The Executive Committee shall be a Standing Committee and consist of the President, Secretary, Treasurer, Executive Officer, Public Member and three other members of the Board of Directors. A quorum for a meeting of the Executive Committee shall be the President and three other members of the Executive Committee. The Executive Committee shall meet at least once a year and its meetings shall be open to any member of the Board of Directors. The Executive Committee is authorized to conduct the affairs of the corporation by telephonic or electronics when it is not possible to convene a meeting of the Board of Directors. The telephonic and electronic meetings of the Executive Committee require the same quorum and rules as a regular meeting of the Committee. In the event a regular meeting of the Board has not reached quorum and there is a quorum of the Executive Committee, the Executive Committee is authorized to proceed acting on the business stated in the Board agenda. Actions of the Executive Committee shall be confirmed and approved by a majority of the Board of Directors in 10 working days of the Executive Committee action.

**Section 4. Nomination and Elections Committee** The Nominations and Elections Committee shall consist of three members of the Board of Directors other than the President. The Nominations and Elections Committee shall nominate eligible members to Offices and positions as designated by the Board of Directors. The Nominations and Elections Committee shall conduct all elections by the Board of Directors for a new Board Member or Director, verify the results of the voting by Board Members on elected offices and notify the Board of Directors, all candidates and the membership of the results of the elections.

**Section 5. The Credentials Committee** shall consist of one or more of the Members of the Board of Directors who are a Board Certified Diplomate in Medical Psychology and qualified to review applications for the board. The Credentials Committee will receive all applications, review them for all criterion except examination, and when those applying licensed psychologists applications are acceptable for recommendation to the Board for Approval For Candidacy Status will submit the scored application with recommendations to the Board for action on approval or disapproval of candidacy status and for advancement to establishing a date for examination.

**Section 6. Medical Psychology Practice Committee (PC)** The Medical Psychology Practice Committee shall be a standing committee of the Board of Directors and shall consist of five members of the Board of Directors, three of whom are practitioners not affiliated with a RxP training programs and two representatives from RxP training programs. The Medical Psychology Practice Committee shall be in charge of RxP advocacy and quality of RxP service delivery.

**Section 7. Ad Hoc Committees Ad hoc Committees can be established by the President with advice and consent of the Board of Directors. The size and composition of ad hoc Committees shall be determined by the purpose of the Committee at the time of appointment. Ad hoc Committees shall be automatically terminated in three years unless renewed by the Board of Directors. All Committees shall be reviewed annually by the Board of Directors as to need and progress made.**